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|  | **Risk Assessment Management Plan – Alcohol Hand Gel Flammable Risk Assessment** |

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| **RISK ASSESSMENT** | | | | | | | | | | | | |
| **Name** |  | | | | **Reference Number** | | | |  | | | |
| **Identified Risk** | Risk of fire from alcohol based hand gel | | | | | | | | | | | |
| **Assessment Date** |  | | | | | | | | | | | |
| **Risk Factors** | **Likelihood** | | | | | | | **Severity** | | | | |
| Rare | | | | | | 1 | None / Trivial | | | | 1 |
| Unlikely | | | | | | 2 | Minor / No Injury | | | | 2 |
| Likely | | | | | | 3 | Moderate / First Aid | | | | 3 |
| Very Likely | | | | | | 4 | Severe / Medical assistance | | | | 4 |
| Almost Certain | | | | | | 5 | Extreme / Fatal | | | | 5 |
| **Risk Matrix** | **=** | | **Severity** | | | | | | | | | |
| **Likelihood** | | **1** | | | **2** | | **3** | | **4** | **5** | |
| **1** | | 1 | | | 2 | | 3 | | 4 | **5** | |
| **2** | | 2 | | | 4 | | 6 | | 8 | 10 | |
| **3** | | 3 | | | 6 | | 9 | | 12 | 15 | |
| **4** | | 4 | | | 8 | | 12 | | 16 | 20 | |
| **5** | | 5 | | | 10 | | 15 | | 20 | 25 | |
| **Risk Level and Action** | **Level** | | | | | | | **Action** | | | | |
| 1 – 4 | NO CURRENT RISK | | | | | | No further action, but ensure controls are maintained and monitored | | | | |
| 5 – 9 | LOW RISK | | | | | | Develop management plan and review quarterly | | | | |
| 10 – 16 | MEDIUM RISK | | | | | | Develop management plan and review monthly | | | | |
| 16+ | HIGH RISK | | | | | | Develop management plan and review subject to each occurrence | | | | |
| **Assessment Summary** |  | | | | | | | | | | | |
| **Author(/s)** | **Print Name** | | | **Position / Relation** | | | | **Signature** | | | | |
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| **RISK MANAGEMENT PLAN** | | | | | | | |
| **Name of product:** |  | | |  | | |  |
| **Areas where in place** |  | | |  | | |  |
| **Purpose** | The purpose of this risk management plan is to identify the risk of 70% alcohol based hand gel in nominated areas of the home. | | | | | | |
| **Proactive Measures** | **The following risks may need to be considered with the placement and use of 70% alcohol hand gel within the care home.**  • Risk of residents swallowing / inhaling Alcohol-Based Hand Gel due cognitive impairment.  • Risk of fire regarding the placement of the alcohol gel to avoid heat, flames, and other sources of ignition  • Potential for slips / trips / falls within premises if spillage of Alcohol-Based Hand Gel occurs and residue is not immediately cleaned  **Usage:**   * Have the manufactures instructions available to read. * Make sure all visitors to the home are aware of the flammable properties of the alcohol based hand gel. * Dispense the product in small quantities directly into the palm of the hands and * spread thoroughly over hands and / or lower forearms and rub well until skin is dry. * Handle the containers with care. * Do not use on hands with cuts and grazes and keep the product away from the face and make sure the hand gel is in areas that avoid heat, flames and other sources of ignition and is kept in an upright position. * Make sure that the hand gel is not left in areas where residents who are not aware of risk to themselves or others are able to access unsupervised. * Any spillage of the alcohol gel must be cleaned up immediately using water and the cleaning cloth disposed of safely. * For staff who carry personal containers of hand gel, make sure that this does not leak and be absorbed by their clothing   **Disposal:**  Wash out the container using plenty of water. Do not store any other material in the  empty container. Ensure that the container is exhausted before disposal.  When stored properly and used as directed, the likelihood of experiencing a fire associated with hand sanitiser is minimal.  To be reviewed on a regular basis and amended as appropriate. | | | | | | |
| **Comments/Input** |  | | | | | | |
| **Author(/s)** | **Print Name** | **Position / Relation** | | | **Signature** | | |
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| **Cosignatories**  **(Staff Team)** | **Print Name** | | **Position / Relation** | | | **Signature** | |
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|  | **RISK ASSESSMENT REVIEW** |  |
| **Date** | **Notes** | **Name & Signature** |
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