**Positive DBS Risk Assessment for Staff.**

**Name: Position: DOB:**

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| **Risk identified:** |
| **Level of risk:** |
| **Action taken:**   * DBS to be checked yearly. * No recorded barred children’s list information. * No recorded Adults barred list information. * All offences over 25 years ago and no offence since. * References from previous employers all satisfactory. * No history of disciplinary or suspensions work related. * Complete honesty on application for job and discussed with Director. * No reason not to employ. * Employee aware to report any further cautions or convictions immediately to manager |
| **Level of risk remaining:** |