**Positive DBS Risk Assessment for Staff.**

**Name: Position: DOB:**

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| **Risk identified:** |
| **Level of risk:** |
| **Action taken:** * DBS to be checked yearly.
* No recorded barred children’s list information.
* No recorded Adults barred list information.
* All offences over 25 years ago and no offence since.
* References from previous employers all satisfactory.
* No history of disciplinary or suspensions work related.
* Complete honesty on application for job and discussed with Director.
* No reason not to employ.
* Employee aware to report any further cautions or convictions immediately to manager
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| **Level of risk remaining:** |