Safeguarding Communication & Referral Tracker Sheet - Month \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Date | LOG REF: | Initials or people involved | Safeguarding Communication | Progressed to Safeguarding Yes/No | Date of Safeguarding Referral or N/A | Date CQC Notified or N/A | Meeting Dates/Follow Up or N/A | Date Safeguarding closed or N/A |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

Month End analysis and Actions;

Sign off (Manager);