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| **Name:**  **Home:**  **Unique number:** |

Photo:

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| **In accordance with the Accessible Information Standard please accept the below as formal notification of my information and communication preferences.** |
| **EXAMPLE:**  I communicate verbally. To help me communicate I require processing time to formulate and answer and to speak. I may muddle my words at times. I have a good understanding of what is communicated to me.  I need you to speak slowly and in simple language. The best way to communicate with me is with eye contact and to make sure I understand the conversation. |
| **The Accessible Information Standard:**  Providers of health and social care services have a duty to support those who access their services who have sensory impairments and / or learning disabilities. They must:   1. **Identify** the communication and information needs of those who use their service**.** 2. **Record** the communication and information needs they may have. 3. Have a consistent **flagging system** so that is a member of staff opens the individuals records it is immediately brought to their attention if the person has a communication or information need. 4. **Share** the identified information and communication needs of the individual when appropriate 5. **Meet** the communication and information needs identified. 6. **Review preferences and effectiveness of communication methods** |